**Please use this flowchart to determine the procedure you need to follow for Ethical Approval**

**Will your research involve participants?**

*This includes participants for interviews, focus groups, questionnaires, online forums etc*

**NO**

**Will your research involve access to records of personal or sensitive confidential information?**

**Will your research involve the use of administrative or controlled data?**

**Will your research involve linking or sharing of personal data or confidential information (including linked data gathered outside of the UK)?**

**YES TO ANY**

**You will need Ethical Approval from your Supervisor*.**

- Please complete the **Application for Ethical Approval (DATA)** Form and return it to your Course Administrator with the required documents

**NO TO ALL**

If your research does not involve participants or personal data, you should not need Ethical Approval.

- Please complete the **Ethics Confirmation Form** and return it to your Course Administrator

**YES**

**Are your participants over 18?**

**NO**

**You will need Ethical Approval from the Research Committee and the HSS Research Ethics Committee.**

- Please complete the **Application for Ethical Approval (U18)** Form and return it to your Course Administrator with the required documents

**YES**

**Are your participants "vulnerable adults?"**

*This includes those with a learning disability or cognitive impairment, people who lack the capacity to make decisions or who are otherwise deemed vulnerable*

**YES**

**You will need Ethical Approval from the Research Committee, the HSS Research Ethics Committee and any other relevant external ethics committees.**

- Please complete the **Application for Ethical Approval (VA)** Form and return it to your Course Administrator with the required documents
- At the same time, you must apply for ethical approval from any relevant external committee

**NO**

**You will need Ethical Approval from your Supervisor*.**

- Please complete the **Application for Ethical Approval** Form and return it to your Course Administrator with the required documents

***Approvals by Supervisors will be brought to the Research Committee for light-touch review and approval.**