

## **Penalty system for the HSPS Tripos, 2017/2018**

### **To be applicable for PartI, Part IIA and PartIIB**

#### Penalties for Late Submission

- 1 point per hour or part thereof – up to 3 points (1 point per the first hour, another point for the second hour, and a third point for any further delay up to 12 noon the next day)
- Next 10 days or part of thereof – 3 points per day
- Any work submitted after 10 days is marked 0
- Electronic submission is mandatory
- Both the electronic and the hard copy need to be submitted by the deadline and have to be identical. If submission falls on weekend or holidays, the submission of electronic copy is taken as relevant for application of the penalties. Hard copy then needs to be submitted at the first possible opportunity.
- Handing times are standardised as 12pm on the due date, with daily penalties applied every 24 hours from the due time.

The policy is valid for all assessed work (except assessed tests), including essays and dissertations