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**POLIS MPHIL HARDSHIP FUND**

**1. Personal Information**

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| Name: | College: |
| Email: |  |
| Programme of study:  USN: | |
| Marital status: | |
| Number of dependent children (if applicable): | |
| UK National Insurance number (if you have one) if not please provide your date of birth: | |
| Full UK postal address: | |

Income from self or family: £

Income from grants/scholarships £

College awards or grants received £

Other sources of income £

Savings £

**Total £**

Outgoings

Fees £

Room/house rent per week or month (state which) £

Insurance £

Food, living expenses etc £

Other expenses £

Overdraft/bank loan/credit card £

**Total £**

**2. Reason for application**

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| You should state clearly the reasons for making this claim and explain exactly how your circumstances have changed since being admitted to the course. If necessary, please continue on another sheet and attach it to the form. |

|  |  |
| --- | --- |
| **Total amount requested from hardship fund:** | **£** |
| Have you previously applied to the hardship fund?  Yes No  If yes please indicate the outcome:  Funded Not Funded  Have you applied to your college for funding?  Yes No  If yes please indicate the outcome **and attach a copy of the application to this form:**  Funded Not Funded  State amount:  If you have not applied to your college explain why not: | |

|  |  |
| --- | --- |
| Signature of applicant:  **I certify that all the information given on this form is correct**  ……………………………………………………………………………….…. | Date: |

**3. Programme Director’s endorsement**

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| Programme Director’s name: |
| Supporting statement: |
| Signature of Director: Date: |

This form should be returned by email to your MPhil Administrator

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For office use only: code to UECF.HAKM