**UNIVERSITY OF CAMBRIDGE**

**Department of Politics and International Studies (POLIS)**

**Application for Ethical Approval Form (DATA)**

**CHECK-LIST OF DOCUMENTS TO ENCLOSE WITH THE APPLICATION**

**Please note that this is only a list of essential documents that would be required for the consideration of your application by the committee. Please attach any further documentation that you think might help the committee in reaching a decision about your application.**

* Detailed Research Proposal
* If relevant and already obtained, permission to use controlled datasets

**Full Name:**

**Course Description:**

**Contact Details – please include both email and telephone number:**

**Date of your First Year Registration exercise (PhDs only):**

**Supervisor Details - Please include the name, department and contact details of your supervisor:**

**Supervisor Signature:**

**Date:**

**1. Briefly describe the aims of the research.**

**2. Briefly describe the study design, method and procedure, and the types of data which will be required to carry this out.**

**3. If you are using administrative or controlled data, please give details of how permission has been/will be obtained and any conditions of use (and how you will comply with these).**

**4. If data is to be analysed or stored on a computer, you must make arrangements to comply with the Data Protection Act. What measures have been taken to ensure confidentiality, privacy and data protection during and beyond the end of the project? Will any data be stored or shared with services outside of the European Economic Area?**

**Student Signature:**

**Date:**